How to upgrade to Insight Pro from Insight Premium



Introduction

This guideline is to show how to **Upgrade** to **Insight Pro account** from the **Insight Premium account**.

Before you start

Prepare for upgrade

- a) The Insight Pro subscription key.
- b) Disable the Two-Step Verification if you have enabled.
- c) Recommend using the private mode on the browser

Start upgrade

 Open a browser and go to <u>https://insight.netgear.com/#/register</u> Enter the email and press Next.

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	NETGEAR Account Sign-Up	
	An Insight Pro account allows you to stay up-to-date with NETGEAR products and is required for setting up and managing Insight-managed devices.	
	Please enter your email address	
	Next	
Community Terms of Use Cancellation Policy	Privacy Policy	© 1996 - 2020 NETGEAR®



2. Fill in the insight login and press Next.

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NETGEAP				
Account Login				
NIGHTHAWK ON NETGEAR COMEURAL				
Email Address				
david.wong.netgear@outlook.com				
Password				
Login with one-time password Forgot Password ?				
NETGEAR Sign In				



3. Fill in the Business Information and press Upgrade.

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	Business Information						
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	Business Name*						
	Primary Address of Business*						
	City*						
	State *	Zip Code*					
	Country *						
	Choose Country		•				
	Business Phone Number*						
	Upgrade	I					•



4. Select the existing location. Press Assign to Organization.

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Organization	+
Add New Organization	
(i) You can access the Organization dashboard after every object is assigned to an organization.	
Unassigned Locations To assign locations to an organization, select the locations and then click the Add to Organization button.	Deselect All
Office A ODevices	

5. Fill in the Add New Organization and press Submit.

Assign to Organization	×
Selected Locations	
Select Organization	
Add New 👻	
OR	
Add New Organization	
Office A	_
Submit	



6. Now the Organization has been created. **Click** the **Organization name** that you have just created.



7. The Location is success added into the organization.





8. To add the license into the account, click the User Account Name at the top right corner, and press Account Management.

Select Subscriptions then press Add Purchase Confirmation Key.

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Purchase Order History	Current Subscription: Insight Pro	firmation I	Key]				
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Subscriptions	Purchase Confirmation Key • SKU Activation Expiration	Credits						
VPN Services	No key available							
Captive Portal Services								
Monthly Usage Billing	Expired Subscription Keys		+					
Manage Notification Preferences								
								*

9. Enter the Subscription key, the press Add

Add Purchase Confirmation Key		
To add more	e credits to your account, add a subscription key below:	
	Key Enter key here Cancel Add	



10. After adding the subscription key into the Insight Pro, then allocate the credit into the organization.

Go to Credit Allocation, select the correct organization then press Allocate.



11. Press '+' to at Devices Credits, then press Allocate.

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Updated on 13 May 2022