

How to upgrade to Insight Pro from Insight Premium

Introduction

This guideline is to show how to **Upgrade to Insight Pro account** from the **Insight Premium account**.

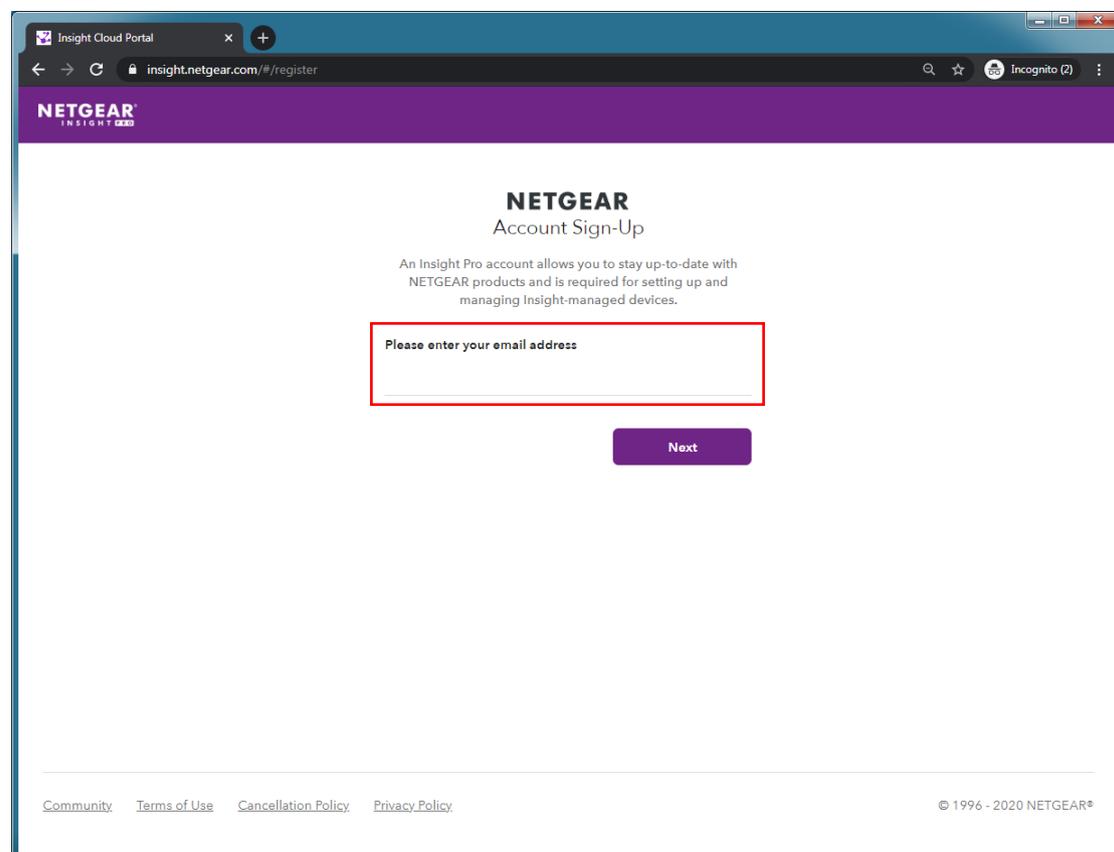
Before you start

Prepare for upgrade

- a) The Insight Pro subscription key.
- b) Disable the Two-Step Verification if you have enabled.
- c) Recommend using the private mode on the browser

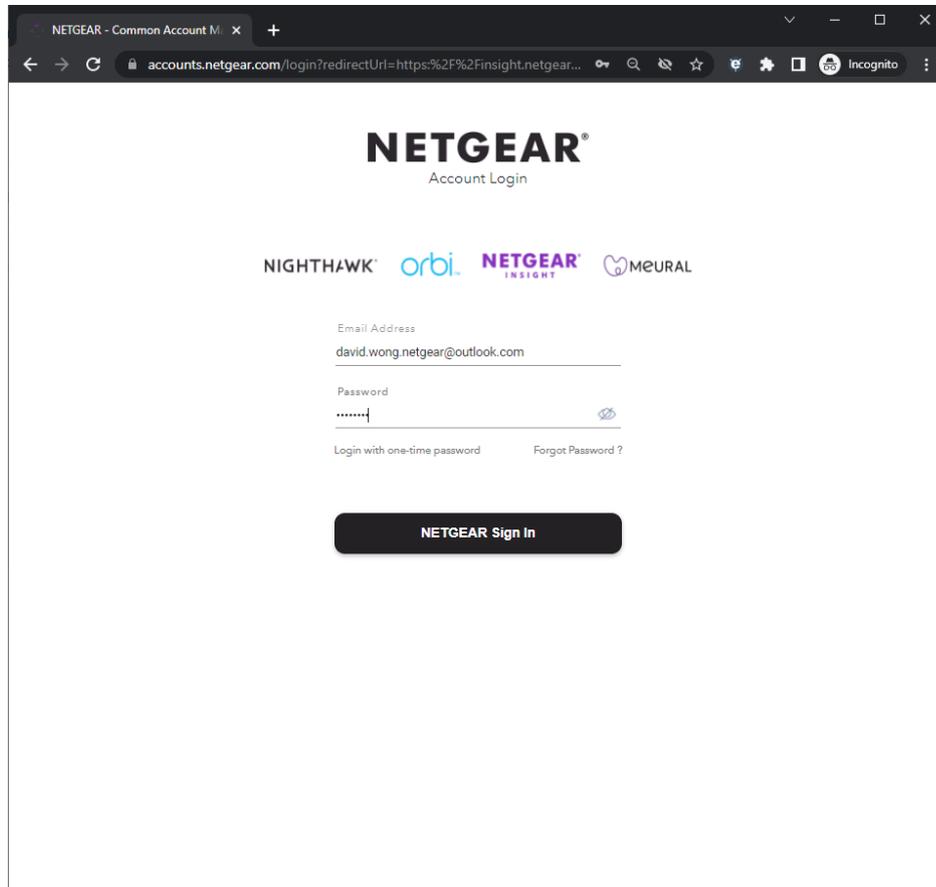
Start upgrade

1. Open a browser and go to <https://insight.netgear.com/#/register>
Enter the email and press **Next**.



How to upgrade to Insight Pro from Insight Premium

2. Fill in the insight login and press Next.



The screenshot shows a web browser window with the URL `accounts.netgear.com/login?redirectUrl=https:%2F%2Finsight.netgear...`. The page title is "NETGEAR Account Login". Below the title, there are logos for Nighthawk, Orbi, Netgear Insight, and Meural. The login form includes an "Email Address" field with the value `david.wong.netgear@outlook.com`, a "Password" field with masked characters, and a "NETGEAR Sign In" button. There are also links for "Login with one-time password" and "Forgot Password?".

How to upgrade to Insight Pro from Insight Premium

3. Fill in the Business Information and press Upgrade.

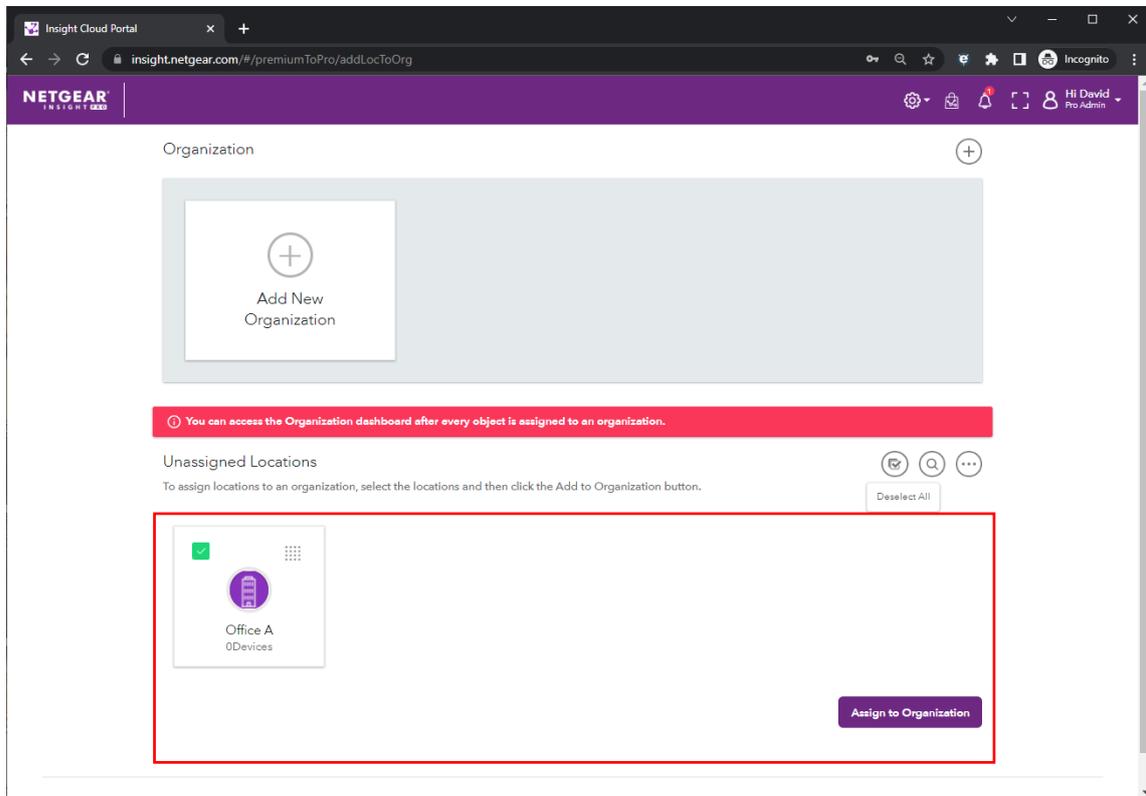
The screenshot shows a web browser window with the URL `insight.netgear.com/#/register`. The page features a purple header with the **NETGEAR** logo. The main heading is **NETGEAR Upgrade To Pro**. Below this, a paragraph explains that an Insight Pro account is required for setting up and managing Insight-managed devices. The **Business Information** section contains the following fields:

- Account Type** (with a help icon):
 - Managed Service Provider
 - Small Business Owner
- Business Name*** (text input)
- Primary Address of Business*** (text input)
- City*** (text input)
- State *** (text input) and **Zip Code*** (text input)
- Country *** (dropdown menu with "Choose Country" selected)
- Business Phone Number*** (text input)

At the bottom of the form is a purple **Upgrade** button.

How to upgrade to Insight Pro from Insight Premium

4. Select the existing location. Press **Assign to Organization**.



5. Fill in the **Add New Organization** and press **Submit**.

Assign to Organization ✕

Selected Locations

Select Organization

Add New ▼

OR

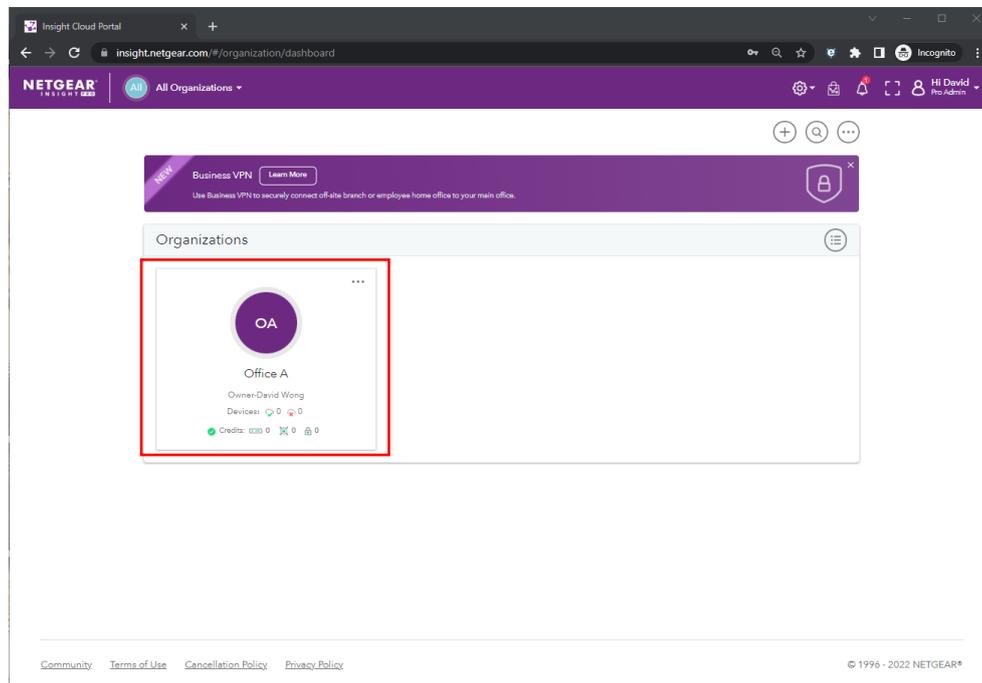
Add New Organization

Office A | _____

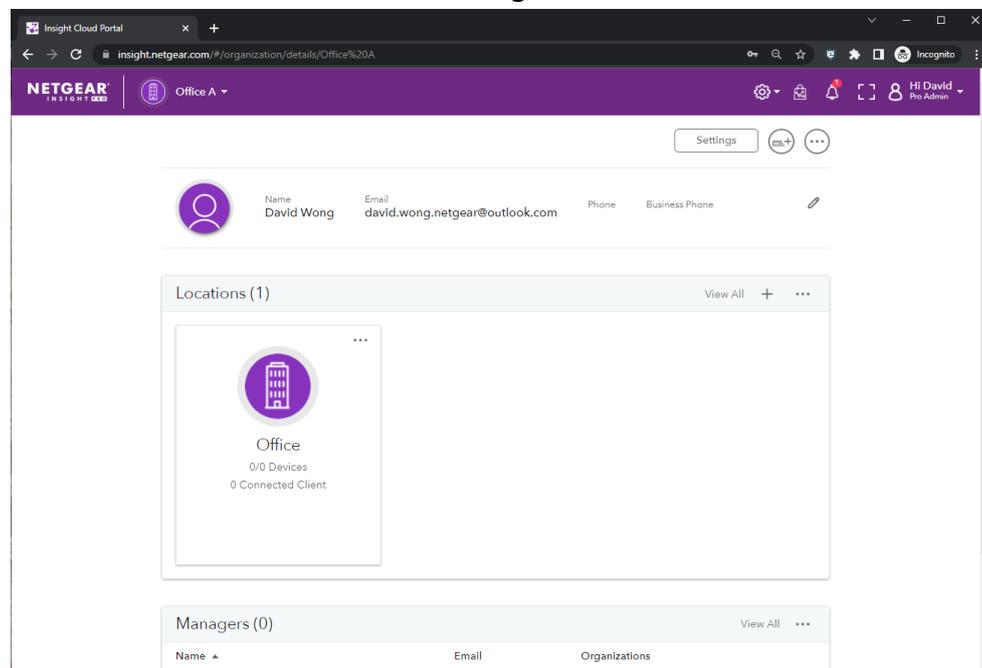
Submit

How to upgrade to Insight Pro from Insight Premium

- Now the Organization has been created. Click the **Organization name** that you have just created.

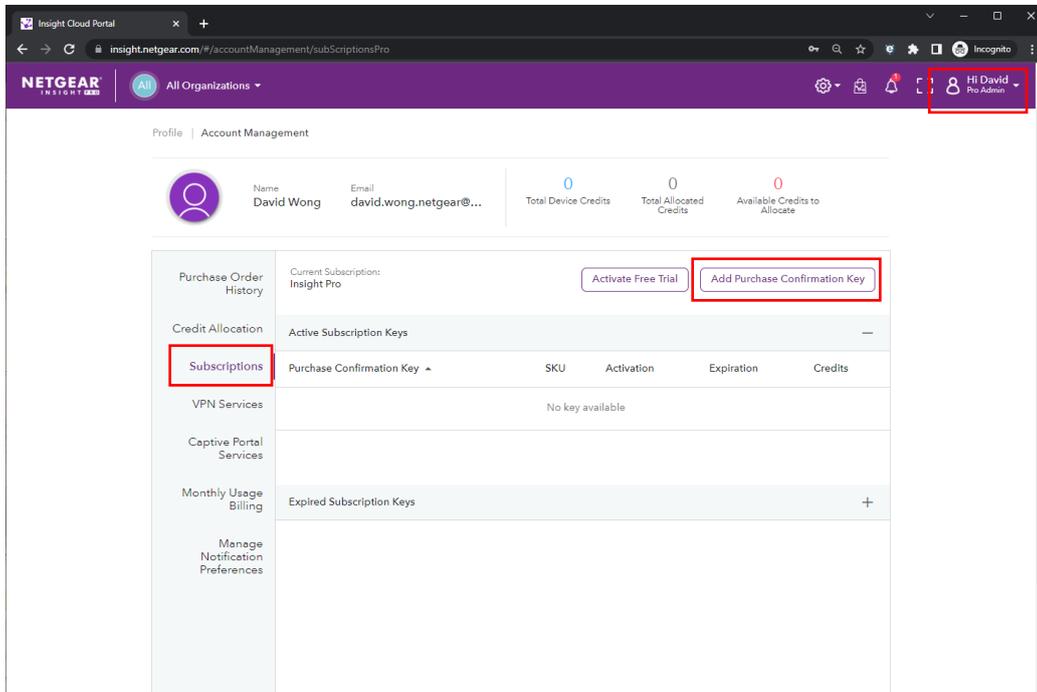


- The Location is success added into the organization.



How to upgrade to Insight Pro from Insight Premium

- To add the license into the account, click the **User Account Name** at the top right corner, and press **Account Management**.
Select **Subscriptions** then press **Add Purchase Confirmation Key**.



- Enter the **Subscription key**, then press **Add**

Add Purchase Confirmation Key ×

To add more credits to your account, add a subscription key below:

Key

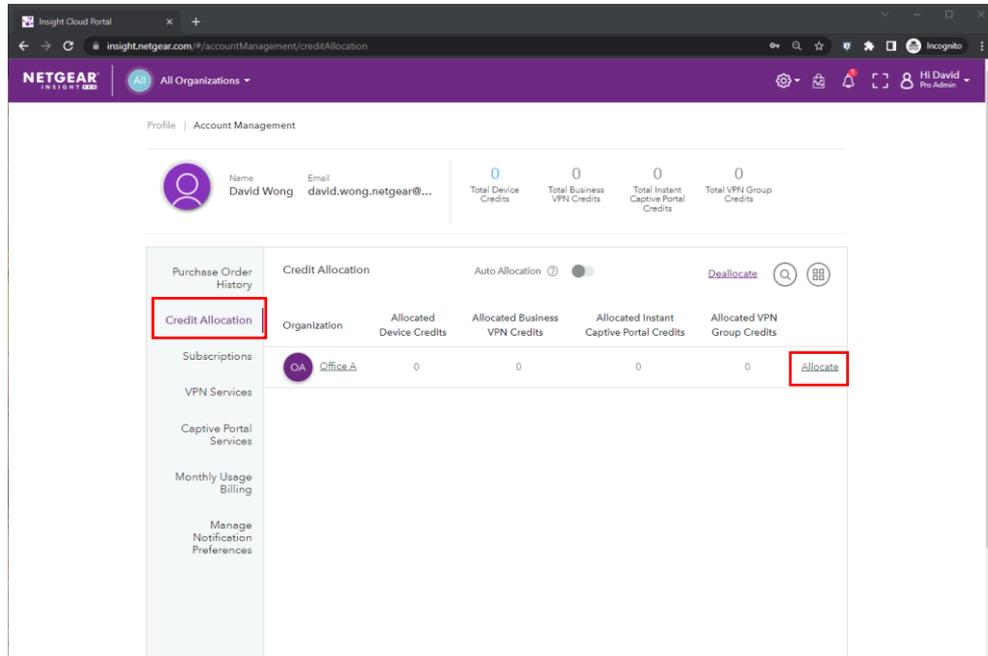
Enter key here

Cancel
Add

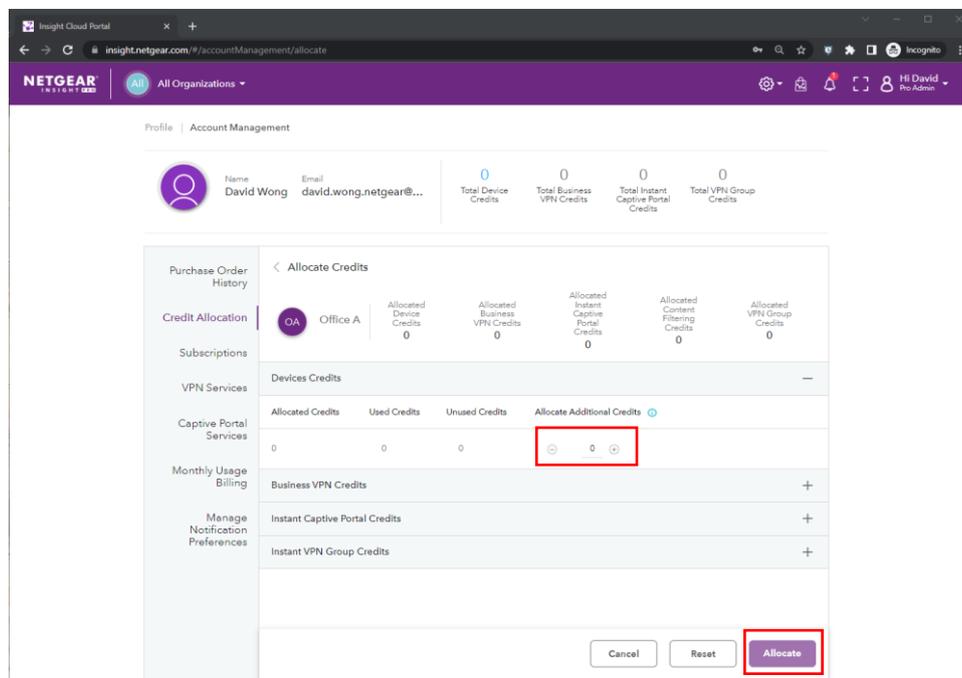
How to upgrade to Insight Pro from Insight Premium

10. After adding the subscription key into the Insight Pro, then allocate the credit into the organization.

Go to **Credit Allocation**, select the correct organization then press **Allocate**.



11. Press '+' to at Devices Credits, then press Allocate.



-END-

Updated on 13 May 2022